

CHILDREN'S EDUCATION PORTFOLIO CHECKLIST

Once you are ready to register your children for school, you'll need a pile of paperwork – and yes, the list is different in every province. To be ready for all possibilities, we recommend creating an “Education Portfolio” so you have all of your documents in one location.

Here's a list of paperwork you may want to gather, copy and save to streamline the process and ease your children's transitions between schools.

- Copy of posting message
- Proof of residency (varies by province/ school board: utility bill, lease or mortgage)
- Past school records
- Past report cards / transcripts
- Standardized test results (if applicable)
- Individual education plans / psycho-educational assessments (if applicable)
- Birth certificates / passports (for proof of age)
- Baptismal certificates (for Catholic school boards)
- Immunization records and other health records in some cases
- Proof of guardianship (required if your child is under 18 years of age and is not living with a parent)
- Community service or volunteer records (for high school requirements in some provinces)