

**FINANCE &
CORPORATE SERVICES**

ADM (FIN CS) | SEARCH | HELP | FRANÇAIS | COMMENTS

**CFAO 203-4 -- PAYMENT OF MESS CHARGES THROUGH PAY ACCOUNTS****PURPOSE**

1. This order prescribes the policy and procedure for payment of members' mess charges through their pay accounts.

SCOPE

2. This order applies to members of the Regular Force and of the Reserve Force Class "C" Reserve Service.

POLICY

3. The payment of mess charges through pay accounts:
- may be introduced by the commanding officer;
 - is optional for each member; and
 - requires the member's authorization which is valid only for the period of membership in the particular mess or until the authorization is rescinded in writing in favour of another approved payment method.
4. Mess charges may be deducted from a member's pay account by:
- pay allotment in accordance with 207-1, if the monthly amount is constant; or
 - form CF 106, Acquittance Roll (AR), prepared and submitted once a month by the appropriate mess in accordance with the procedure outlined below.

PROCEDURE


5. The procedure for the payment of mess charges by AR is as follows:
- a member electing this method shall complete an authorization form (see Annex A) and forward it to the mess concerned;
 - at the end of each month the mess shall prepare an AR in accordance with instructions at Annex B and forward it to the accounting officer for processing. A mess with access to a computer may use, in lieu of an AR four copies of a printed listing, in a format similar to an AR, with the prior approval of NDHQ/Director Pay Services.

(C)

1605-203-4 (DPS)

Issued 1988-04-29

INDEXMesses & Institutes
Pay

 *Top of Page*

ANNEX A -- AUTHORIZATION FOR PAYMENT OF MESS CHARGES THROUGH PAY ACCOUNT


I,
(SIN) (Rank) (Surname & Initials)

hereby authorize my mess charges to be deducted from my pay account and paid on my
behalf to
(Mess) (Unit)

.....
(Date) (Signature of Member)

NOTE -This form shall be reproduced locally.

Issued 17 Jun 83

 *Top of Page*

ANNEX B -- ACQUITTANCE ROLL

FEUILLE D'ÉMARGEMENT

This image is in the process of being rescanned

[Click Image To Get Expanded View](#)

SEE ORIGINAL FORM

CF 106 (9-77) 7530-21-877-1223

Issued 17 Jun 83

[ADM \(Fin CS\) Home](#) | [Search](#) | [Help](#) | [Français](#) | [Comments](#) | [DND/CF Home](#)

 [Public Works and Government Services Canada](#)

 National
Défense

Défense
nationale

Canada